



# Tilford Bach Society (CIO)

## Trustees' Annual Report 2023

(Accompanying Accruals Accounts)

### 1: Legal and Administrative Information

**Charity name:** Tilford Bach Society (CIO)

**Registered charity number:** 1172416

For the financial year 1 January to 31 December 2023

**Principal Address:**

c/o Bethany, Chapel Lane, Pirbright GU24 0JZ

**Trustees:**

The Trustees during the year 2023 were:

- R John Horrocks - Chairman & Treasurer
- Susan Sagun - Secretary
- Suzanne Cacciottolo – Vice Chair
- Jillian Denbigh
- Dr Trevor Gray
- Dr Roger Jude

**Objects of Charity:**

To advance the education of the general public in the appreciation and understanding of music and its history with special emphasis on the music of Johann Sebastian Bach, through live performances, lectures and other activities.

The public performances are held in Farnham and Godalming with regular monthly concerts from September to May and occasional other concerts.

### 2: Structure, Government and Management

The governing document is the Constitution adopted on 28 February 2017.

The Trustees make all decisions and run the Society. Most decisions are taken by email and the trustees meet typically once a year to handle major issues that cannot be handled by email or telephone.

The accounting system is Internet based and used by the Chairman, Treasurer and Secretary, who may each pay in cheques and enter receipts and initiate and enter payments. Nearly all payments are made by Internet transfer. The cheque account at CAF Bank operates under dual signature and the one at Lloyds under single signature. A PayPal account is operated primarily for the receipt of ticket money and donations. It works under single signature, with accrued money being transferred to CAF Bank periodically. Priority is given to paying performers promptly. Since the Society does not have credit or bank cards, most purchases are made by the trustees on private credit cards and reimbursed. The annual accounts (Balance Sheet and Profit and Loss) are calculated by the accounting software. Event Accounts, used for internal management during the year, are generated automatically using an Excel spreadsheet prepared by the Chairman with data copied from the Profit and Loss account.

Nearly all documents are stored on the Internet (Google) and shared.

The Charity Commission document "The Essential Trustee" is made available for the guidance of trustees.

### 3: Financial Review

The income of the Society comes exclusively from donations as all concerts are funded through retiring collections. The Society uses the Gift Aid Scheme where applicable.

Early in the year the Society purchased a second-hand Yamaha G5 grand piano for £7500, which is located at the Spire Church. It was funded partly by special donations and associated Gift Aid and partly from existing funds.

For several years, the Society has run concerts in Godalming under the name Conservatoire Concerts. Towards the end of the year a separate charity Conservatoire Concerts CIO was formed and the surplus of £8,339.74, attributable to the concerts in Godalming, was paid over to the new Conservatoire Concerts CIO.

The Society made a loss of £1,362.18 over the year.

At the end of 2023 the Society had an overall balance of £17,828.28, which includes the £7,200 value of the piano. The current assets total £10,628.28.

During the year covered by the Report, none of the Trustees received any payments from the Society, other than the reimbursement of necessary Society expenses.

#### **Policy on Reserves**

The Society plans concerts and makes commitments for up to two years ahead. It therefore endeavours to maintain an average balance of at least £5,000.

### 4: Public Benefit Statement

The trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission. All concerts are open to the public and access to the concerts in 2023 has essentially been free, funded by donations and a retiring collection.

### 5: Activities and Achievements

Regular concerts proceeded as normal and additional Sunday afternoon concerts were held at Farnham Pottery and the Spire Church. The fourth Farnham Chamber Music Festival took place in May.

The monthly Conservatoire Concerts have continued in Godalming with the aim of giving students and young professionals a performing opportunity. They continued throughout the year but will in future be run by Conservatoire Concerts CIO. The Trustees congratulate Suzanne Cacciottolo for the success of these concerts and the support that they give to young musicians.

A great deal of effort has gone into promoting the Society, attracting a younger audience, making use of the Internet and networking with other music societies in the area.

### 7: Declaration

The Trustees have approved the report.

Signed



Reginald John Horrocks

Chairman

Date: 30 January 2023